



National
Aeronautics and
Space
Administration

NASA Fellowship Application

PRIVACY ACT STATEMENT

The general Privacy Act Statement applies to this form. At a minimum, this document must be maintained under locked condition when not under the continuing control of a person authorized access to such material.

Application Guidelines: Candidates must be concise. The minimal acceptable font size for this application is 9 point. Only one additional attachment page will be accepted. Applications not meeting these guidelines will be eliminated from further consideration.

PROGRAM APPLYING FOR AND INSTITUTION ATTENDING:

SECTION I - APPLICANT BACKGROUND INFORMATION (To be completed by the applicant and reviewed by management)

1. APPLICANT'S NAME (Last, first, middle initial, suffix)	2. SOCIAL SECURITY NUMBER	3. DATE OF BIRTH	
4. ORGANIZATIONAL MAILING ADDRESS (Include Mail Code/Stop)		5. OFFICE TELEPHONE NO. (Include area code)	
	4a. E-MAIL ADDRESS	6. FAX NUMBER	
7. POSITION TITLE	8. PAY PLAN/SERIES/GRADE (Req.)	9. LENGTH OF SERVICE (Years)	
		a. NASA	b. FED GOV'T
10. SUPERVISOR'S NAME AND POSITION TITLE		11. SUPERVISOR'S OFFICE PHONE (Include area code)	

SECTION II - PERSONAL VISION STATEMENT (To be completed by the applicant and reviewed by management)

12. PLEASE WRITE A PERSONAL VISION STATEMENT THAT CAPTURES YOUR CAREER GOALS AND HOW THEY FIT INTO THE CENTER, ENTERPRISE AND AGENCY'S STRATEGY.

SECTION III - BACKGROUND (To be completed by the applicant and reviewed by management)

13. EDUCATION (Colleges and universities attended)			
INSTITUTION	DISCIPLINE	DEGREE	YEAR
14. OTHER TRAINING AND DEVELOPMENT (Relevant formal or informal training or development activities including Center or Agency wide management development and/or other Fellowship Programs, including PDP/SESCDP).			
TITLE OF COURSE/PROGRAM	NAME OF ORGANIZATION CONDUCTING TRAINING	DATE ATTENDED	COURSE LENGTH

SECTION III - BACKGROUND (CONTINUED)

15. EMPLOYMENT HISTORY *(List in chronological order beginning with present position and then other principal positions held since entering a professional career)*

DATES	EMPLOYING ORGANIZATION/LOCATION	POSITION TITLE	GRADE

16. CURRENT POSITION *(Describe your current position and how it contributes to areas such as the Agency's Strategic Vision, Enterprise Goals and Objectives, Center Implementation Plans, Cross Cutting Processes and the Nation's needs.)*

SECTION IV - DEVELOPMENT PLANNING (To be completed by the applicant and reviewed by management)

17. ATTACH THE RESULTS OF YOUR SELF-ASSESSMENT FROM THE NASA LEADERSHIP MODEL. WRITE A SHORT PARAGRAPH DESCRIBING YOUR RESULTS, YOUR STRENGTHS, AND WEAKNESSES, AND HOW THE PROGRAM SELECTED ADDRESSES YOUR DEVELOPMENTAL NEEDS.

18. COMPLETE YOUR FELLOWSHIP GAP ANALYSIS MATRIX *(The matrix is on page 4 of this form.)*

SECTION V - COMPETITIVE FACTORS (To be jointly completed by the applicant and his or her management)

19. SIGNIFICANT RECOGNITION *(e.g., scholarships, honors, awards, or other forms of recognition received, including patents and publications. Identify recognition as center, agency, or external).*

SECTION V - COMPETITIVE FACTORS (CONTINUED)

20. SIGNIFICANT ACCOMPLISHMENTS *(Briefly and specifically describe significant accomplishments important to the organization. Include both technical and managerial accomplishments.)*

21. DESCRIBE IN DETAIL HOW THE FELLOWSHIP PROGRAM TARGETED WILL ADDRESS YOUR CURRENT JOB PERFORMANCE AND HOW THE KNOWLEDGE AND SKILL GAINED FROM THIS DEVELOPMENT EXPERIENCE WILL BE APPLIED TO MEET THE STRATEGIC NEEDS OF NASA, YOUR ENTERPRISE AND/OR YOUR CENTER.

22. DESCRIBE HOW THE KNOWLEDGE AND SKILL GAINED DURING THE FELLOWSHIP WILL BE USED DIRECTLY BACK ON THE JOB. IDENTIFY AT LEAST TWO OF THE ACTIVITIES BELOW (OR ADD OTHERS) THAT THE APPLICANT WILL ENGAGE IN FOLLOWING THE FELLOWSHIP PROGRAM IN ORDER TO USE THE KNOWLEDGE GAINED IN A BROADER CENTER/AGENCY CONTEXT OR SHARE NEW IDEAS, KNOWLEDGE AND SKILLS FROM THEIR FELLOWSHIP EXPERIENCE WITH THOSE OUTSIDE THEIR IMMEDIATE WORK GROUP.

POTENTIAL ACTIVITIES	DESCRIBE SPECIFIC ACTIVITY	COMPLETION DATE <i>(Must be within 90 days upon completion of Fellowship)</i>
SPEAK AT A CENTER WIDE SYMPOSIUM OR FORUM OR CENTER LEVEL DEVELOPMENT PROGRAM		
SPEAK AT AN AGENCY LEVEL MANAGEMENT DEVELOPMENT PROGRAM		
BE ASSIGNED TO A SPECIAL PROJECT OR NEW POSITION TO APPLY THE NEW KNOWLEDGE AT A BROADER LEVEL		
OTHER		
OTHER		

SECTION VI - SIGNATURES AND ENDORSEMENTS

23. SIGNATURE OF NOMINEE	DATE
24. SIGNATURE OF IMMEDIATE SUPERVISOR	DATE
25. SIGNATURE OF CENTER DIRECTOR	DATE
26. CENTER DIRECTOR'S WRITTEN COMMENTS <i>(Only written comments will be accepted.)</i>	

FELLOWSHIP GAP ANALYSIS MATRIX			
PERFORMANCE DIMENSION AREA	NOTE AREAS WITHIN DIMENSION THAT RATED LESS THAN 4	AVERAGE SCORE FROM SELF-ASSESSMENT	DEVELOPMENTAL EXPERIENCE THAT CLOSES GAPS <i>(Include how proposed Fellowship Program fits)</i>
LEADERSHIP MODEL PERFORMANCE DIMENSION			
1. PERSONAL EFFECTIVENESS			
2. DISCIPLINE COMPETENCY			
3. BUSINESS ACUMEN			
4. WORKING INTERNATIONALLY			
5. MANAGING INFORMATION AND KNOWLEDGE			
6. LEADING AND MANAGING OTHERS			
AGENCY OR CENTER STRATEGIC INITIATIVES <i>(Select at least one of the following)</i>			
7. CROSS CUTTING PROCESSES			
8. CENTER IMPLEMENTATION PLAN GOALS AND OBJECTIVES			
9. ENTERPRISE PLAN GOALS AND OBJECTIVES			
10. OTHER AGENCY OR CENTER STRATEGIC INITIATIVES			